

K.L.D.A.V(P.G) COLLEGE ROORKEE

INTERNAL QUALITY ASSURANCE CELL (IQAC)

2018-2019

Time 12:30pm Date 12-9-2018

A meeting of IQAC member was held today in the IQAC office.

The following members were present in the meeting :-

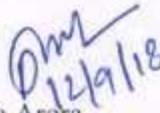
- 1- Dr Pooja Arora
- 2- Dr. Manjul Dhiman
- 3- Dr. Arshi Rastogi
- 4- Dr. Monu Ram

The agenda of the meeting was the nomination of other distinguished members in the Internal Quality Assurance Cell of the college. The Coordinator of the IQAC cell conducted the meeting.

As per the NAAC guidelines, the following members are unanimously nominated as the members of our college IQAC Cell for the academic year 2018-2019. It was decided that the below members may be issued letters regarding their acceptance for the same.

- 1- Prof. Raghukul Tilak (Vice President, College Management Committee) - Member.
- 2- Dr. Yashoda Mittal(Principal) - Chairperson
- 3- Dr. Pooja Arora (Teacher) - Coordinator
- 4- Dr. Manjul Dhiman (Teacher) - Member
- 5- Dr. Arshi Rastogi (Teacher) - Member
- 6- Dr. Monu Ram (Teacher) - Member
- 7- Shri Rajeev Gupta (Administration) - Member
- 8- Dr. Anil Sharma (Alumni) -Member
- 9- Shri Anand Rathi (Local Society Person) -Member
- 10- Miss. Iram (M.Sc Ist Year) - Member
- 11- Mr. Vivek Rawat (B.Ed IInd Year) – Member
- 12- Miss Megha (B.Sc IIIrd Year) - Member
- 13- Shri Lalit Sharma (Parent, Stakeholder) - Member


अवैतनिक सचिव
के.एल.डी.ए.वी.(पी.जी.) कॉलेज
रुड़की


Dr. Pooja Arora

Coordinator, IQAC

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K.L.D.A.V(P.G) COLLEGE ROORKEE

INTERNAL QUALITY ASSURANCE CELL (IQAC)

2018-2019

The first meeting of IQAC was held on 18-09-2018 at 11:30am in IQAC Office. IQAC Co-ordinator welcomed all the members and gave a brief introduction of all the members of the IQAC cell.

Minutes of the meeting are following :-

1. To report the admission details for the session 2018-2019.

The Coordinator placed the record regarding the admission of students in different programmes, Number of seats available, number of application received, Number of students enrolled considering all the weightages and reservation quota in different categories of privileged class students. Everyone was satisfied with the transparent and fair process of admission by the college.

2. To prepare the Academic calendar for the session 2018-2019.

Tentative academic calendar prepared by administrative committee for the session 2018-2019, was placed before the IQAC cell by the coordinator, indicating the list of holidays, winter break, summer break, tentative seasonal exam dates, and semester exam dates, tentative Annual day, Foundation day, NSS Camp, NCC camp, Cultural and sports activities etc. Workload and time table of all teachers of respective Departments was also placed in the meeting.

3. To inform the successful completion of Students Union Election for the session 2018-2019.

The Coordinator of IQAC informed the members of IQAC cell regarding the smooth completion of Students Union Election on 8 Sept 2018 by Lingdoh Committee Method in the college.

4. To inform about the VIIIth ID Lecture series.

The Coordinator of IQAC informed the house about VIIIth ID Lecture series to be organized on 19-09-2018 and the finalized speaker and Chief Guest will be Dr Sharad kumar Jain, Director NIH, Roorkee and the topic of lecturer will be 'Water and Environment'.

5. To motivate development programs for students, faculty and supported staff.

The Coordinator of IQAC informed the house that during the session 2018-19 more focus will be given on the development programmes for the benefit of students, faculty and supported staff. Many lectures, workshops will be organized to motivate such activities.

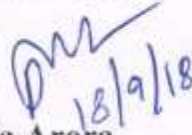
6. To report the completion of renovation work of Microbiology Lab.

The Coordinator also informed the house about the completion of renovation work of Microbiology Lab which has been started in 2017-18 session.

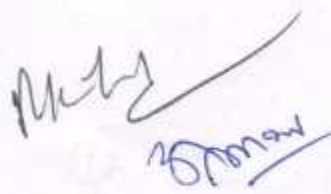
7. To report various other activities.

The Coordinator also informed the house that Dr. Mithlesh Kumari has gone to participate in 10 days Adventure camp as a nodal officer in Manali Solang Himachal Pradesh Organized by **Atal Bihari Vajpai Institute of Mountaining and Allied Sports** along with 2 students of College. Coordinator also informed about the seminar to be organized by the convener Career Counseling Cell in association with Time Group on the Topic "**Career in Banking and other Govt. sector**" on dated 26-09-2018.

In the end the Coordinator thanked everyone for sparing their valuable time.


18/9/18
Dr. Pooja Arora
Co-ordinator IQAC

Signature of the IQAC members present in the meeting :-


Mithlesh Kumari


Vivek

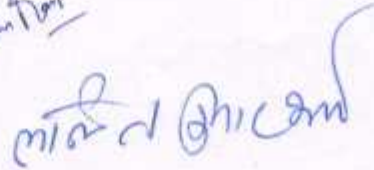

Megha


Anurag


R.C.

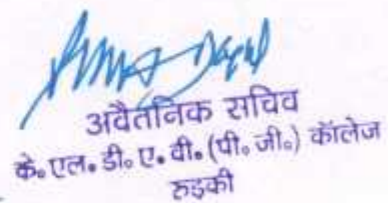

R.C.


R.C.


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क्रमांक : के.एल.डी.ए.वी./

दिनांक 27-12-2018

INTERNAL QUALITY ASSURANCE CELL (IQAC)
2018-2019

Notice

This is to inform to the following members of IQAC that the second meeting for the session 2018-2019 will be held on 29-12-2018 at 11:30 am in IQAC office.

- 1- Prof. Raghukul Tilak (Vice President, College Management Committee) - Member.
- 2- Dr. Yashoda Mittal (Principal) - Chairperson
- 3- Dr. Pooja Arora (Teacher) - Coordinator
- 4- Dr. Manjul Dhiman (Teacher) - Member
- 5- Dr. Arshi Rastogi (Teacher) - Member
- 6- Dr. Monu Ram (Teacher) - Member
- 7- Shri Rajeev Gupta (Administration) - Member
- 8- Dr. Anil Sharma (Alumni) - Member
- 9- Shri Anand Rathi (Local Society Person) - Member
- 10- Miss. Iram (M.Sc Ist Year) - Member
- 11- Mr. Vivek Rawat (B.Ed IInd Year) - Member
- 12- Miss Megha (B.Sc IIIrd Year) - Member
- 13- Shri Lalit Sharma (Parent, Stakeholder) - Member

Agenda of the meeting will be:-

- 1-To confirm the minutes of IQAC meeting held on 18-09-2018.
- 2-To inform about the result of the college.
- 3-To celebrate 150th Birth Anniversary of Rai Saheb Kanahiya Lal ji.
- 4-To report the various activities organized by different committees.
- 5-To promote research related activities in the college.
- 6-To report about the lecture and workshop organized for the development of supported staff.

Dr Pooja Arora
Coordinator (IQAC)

अवैतनिक सचिव
के.एल.डी.ए.वी. (पी.जी.) कॉलेज
रुड़की

K.L.D.A.V(P.G) COLLEGE ROORKEE

INTERNAL QUALITY ASSURANCE CELL (IQAC)

2018-2019

The Second meeting of IQAC was held on 29-12-2018 at 11:30am in IQAC office.

1. The minutes of the meeting are To confirm the minutes held on 18-09-2018.

The coordinator read the minutes of I quarterly meeting of IQAC held on 18-09-2018 and the minutes of the same were confirmed.

2. To inform about the result of the college.

The Coordinator placed the result of the college of the session 2017-2018 before IQAC cell. All the members appreciated the result and also emphasized that more effort should be taken to improve the result of B.Sc, M.Sc and B.Ed. students.

3. To celebrate 150th Birth Anniversary of Rai Saheb Kanhiya Lal ji.

The Coordinator IQAC informed the house that the 150th Birth Anniversary of Rai Saheb Kanahiya Lal Ji will be celebrated through out the year and the convener of the same will organized different Inter College competition and activities.

4. To report the various activities organize by different committees.

The Coordinator inform the house about the lecture organized by Woman Grievances cell on "**Woman Health and Hygiene**" by Dr Vandna Grover Gynecologist Roorkee 57 girls participated in the lecture and Career Counseling cell "**Career in on Banking and other Sector**" by Time Group on dated 26-09-2018.

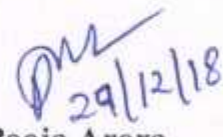
5. To promote research related activities in the college.

The Coordinator informed the house that research related activities will be promoted in the College for the session 2018-19. The teachers will be encouraged and motivated to participated professional courses/Seminars/Conferences/Workshop/ presenting their research paper in the same and publishing their research work in reputed National/International Journals. PG students will also be motivated and helped for preparing projects, designation work in collaboration with research lab of other institutes. The house appreciated this activities as it will be help student to no about the latest instrumental techniques and thus motivating them for research related studies.

6. To report about the lecture and workshop organized for the development of Supported Staff.

The coordinator inform the house about the lecture organized on "Development of Soft Skills" on 13-11-2018 and workshop organized on "Professional Ethics" on 03-12-2018 for the development of Supported Staff. The house highly appreciated this activity as Supported Staff is the backbone of any institute.

In the end the Coordinator thanked everyone for sparing their valuable time.


29/12/18
Dr. Pooja Arora
Co-ordinator IQAC

Signature of the IQAC members present in the meeting :-













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क्रमांक : के.एल.डी.ए.वी./

दिनांक 07-03-2019

INTERNAL QUALITY ASSURANCE CELL (IQAC) 2018-2019

Notice

This is to inform to the following members of IQAC that the third meeting for the session 2018-2019 will be held on 09-03-2019 at 11:30 am in IQAC office.

- 1- Prof. Raghukul Tilak (Vice President, College Management Committee) - Member. *M. Ty*
- 2- Dr. Yashoda Mittal (Principal) - Chairperson
- 3- Dr. Pooja Arora (Teacher) - Coordinator *Pooja*
- 4- Dr. Manjul Dhiman (Teacher) - Member *Manjul*
- 5- Dr. Arshi Rastogi (Teacher) - Member *Arshi*
- 6- Dr. Monu Ram (Teacher) - Member *Monu*
- 7- Shri Rajeev Gupta (Administration) - Member *Rajeev*
- 8- Dr. Anil Sharma (Alumni) - Member *Anil*
- 9- Shri Anand Rathi (Local Society Person) - Member *Anand*
- 10- Miss. Iram (M.Sc. Ist Year) - Member *Iram*
- 11- Mr. Vivek Rawat (B.Ed. IInd Year) - Member *Vivek*
- 12- Miss Megha (B.Sc. IIIrd Year) - Member *Megha*
- 13- Shri Lalit Sharma (Parent, Stakeholder) - Member *Lalit*

Agenda of the meeting will be:-

- 1- To confirm the minutes of the IQAC meeting held on 29-12-2018.
- 2- To report the activities of cultural and sports committee.
- 3- To report the activities of B.Ed. Department.
- 4- To plan to install 2 Projectors in B.Sc. and M.Sc. Practical Laboratory of Zoology Department
- 5- To report the Infrastructure/ Renovation/Maintenance related work
- 6- To report the various other activities organized
- 7- To report about the Workshop organized for the development of supported staff on Personality Development

M. Ty

Manjul

Arshi

Vivek

Dr. R. C.

लालित शर्मा

7/3/19
Dr Pooja Arora
Coordinator (IQAC)

M. Ty
अवैतनिक सचिव
के. एल. डी. ए. वी. (पी. जी.) कॉलेज
रुड़की

K.L.D.A.V.(PG), College, Roorkee
INTERNAL QUALITY ASSURANCE CELL (IQAC)
2018-2019

The third meeting of IQAC was held on 09-03-2019 in IQAC office at 11:30 am

The minutes of the meeting are:-

1. To Confirm the minutes of the IQAC meeting held on 29-12-2018

The Coordinator read the minutes of II quarterly meeting of IQAC held on 29-12-2018 and the minutes of the same were confirmed.

2. To report the activities of Cultural and Sports Committee

The Coordinator informed the house about the various activities done by the Cultural Committee for the session 2018-19. The Convener, Cultural Committee organized various competitions as Essay writing, Self composed poetry, Debate, Poster making, Rangoli, Dance, Singing, Best out of waste, Mehandi competition etc. Annual function was also celebrated and toppers of the college from the different Departments, Classes, NCC cadets and NSS Volunteers were honoured in the Annual Function. The sports committee organized many sports activities like Cricket, Kabaddi, Volleyball etc. It was also informed that an Annual Meet Programme will be organized by Sports Committee on 25-03-2019 and 26-03-2019 in the College. The house appreciated these activities as they motivate students and help in their overall development.

3. To report the activities of B.Ed. Department

The Coordinator informed the house that B.Ed. Department organized different activities like and Education tour, Internship Programme and Fate and Fair. In addition to this two weeks Community Work has also been done in the social, personal, economical and educational area, for the well being of Bagri, Bagi, Garhwali Community and Vatsalya Vatika orphanage society by raising awareness and efforts were also made to educate them.

4. To plan to install 2 Projector in B.Sc. and M.Sc Practical Lab of Zoology Department.

The coordinator informed the house about the planning to make B.Sc. and M.Sc. Zoology Lab as ICT enabled practical Lab by installing projector.

5. To report infrastructure/renovation/maintenance related work.

The coordinator informed the house that it is planned to extend the boundary wall by 3 feet in the back side of Zoology Lab. and Botany Lab for the security reasons.

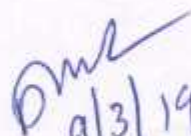
6. To report the various other activities organized.

The Coordinator informed the house that the Convener Women Grievances cell will organize a lecture on 29-03-2019 on Domestic Violence and Traffic rules. The Coordinator also informed that 7 days "Day Night" Camp of the NSS Volunteers will be organized by NSS Program Officer from 11-03-2019 to 17-03-2019.


7. To report about the workshop organized for the development of Supported Staff on Personality Development.

The Coordinator informed the house about the workshop, organized on Personality Development on 01-02-2019 for the development of Supported Staff.

In the end Coordinator thanked everyone for sparing their valuable time.


Dr. Pooja Arora
Coordinator, IQAC

Signature of the IQAC Members present in the meeting :-


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क्रमांक : के.एल.डी.ए.वी./

INTERNAL QUALITY ASSURANCE CELL (IQAC)
2018-2019

दिनांक 9-05-2019

Notice

This is to inform to the following members of IQAC that the last meeting for the session 2018-2019 will be held on 11-05-19 at 11:30 am in IQAC office.

- 1- Prof. Raghukul Tilak (Vice President, College Management Committee) - Member. *MTZ*
- 2- Dr. Yashoda Mittal (Principal) - Chairperson
- 3- Dr. Pooja Arora (Teacher) - Coordinator *Pooja Arora*
- 4- Dr. Manjul Dhiman (Teacher) - Member *Manjul Dhiman*
- 5- Dr. Arshi Rastogi (Teacher) - Member *Arshi Rastogi*
- 6- Dr. Monu Ram (Teacher) - Member *Monu Ram*
- 7- Shri Rajeev Gupta (Administration) - Member *Rajeev Gupta*
- 8- Dr. Anil Sharma (Alumni) - Member *Anil Sharma*
- 9- Shri Anand Rathi (Local Society Person) - Member *Anand Rathi*
- 10- Miss. Iram (M.Sc Ist Year) - Member *Iram*
- 11- Mr. Vivek Rawat (B.Ed IInd Year) - Member *Vivek Rawat*
- 12- Miss Megha (B.Sc IIIrd Year) - Member *Megha*
- 13- Shri Lalit Sharma (Parent, Stakeholder) - Member *Lalit Sharma*

Agenda of the meeting will be:-

- 1-To confirm the minutes of meeting held on 9-03-2019.
- 2-To report the infrastructure/ renovation/Maintenance/related work.
- 3-To report the activities of outreach programs.
- 4-To report the activities of various cell / committees for the session 2018-19.
- 5-To report the achievements of students during the session 2018-2019.
- 6-To install three projectors in B.Sc. and M.Sc. Practical Lab of Zoology Department and B.Ed. Department.
- 7-To report the achievements of faculty member during the session 2018-2019.
- 8-To plan to establish e-learning centre in the college Library .
- 9-To report the uploading of Data on AISHE & QCI Portal.

Pooja Arora
Dr Pooja Arora
Coordinator (IQAC)

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के.एल.डी.ए.वी.(पी.जी.) कॉलेज
रुड़की

K.L.D.A.V.(PG), College, Roorkee

INTERNAL QUALITY ASSURANCE CELL (IQAC)

2018-2019

A meeting of IQAC was held on 11-05-2019 in IQAC office at 11:30 am

The minutes of the meeting are:-

1. To Confirm the minutes of the meeting held on 09-03-2019.

The Coordinator IQAC, read the minutes of the previous meeting of IQAC held on 09-03-2019. Each member of IQAC Cell confirmed the last meeting proceeding.

2. To report the Infrastructure /Renovation/Maintenance related work

The Coordinator informed the house about the infrastructure/renovation/maintenance related work planned and done in the session 2018-19. Renovation of Microbiology Lab. completed. Renovation of floor in the Faculty Room of Chemistry Department and HOD Room of B.Ed. department. The Boundary Wall in the back side of Zoology and Botany Lab. was extended by 3 feet.

3. To report the activities of outreach programmes

The coordinator informed the house about the activities of outreach programmes like NSS and NCC during the session 2018-2019. NCC Cadets participated in various camps, appeared for B and C examinations, 1 of the cadet received scholarship from Chief Minister Fund. NSS Volunteers also participated in Swachh Bharat Abhiyan, Tree Plantation Programme, Awareness Programmes related to AIDS, Domestic Violence, Organized rallies on social issues in addition to this six one day camps and seven days "day night" camp was also organized. The house appreciated and motivated such activities and emphasized their need to enhance the overall development of the student.

4. To report the activities of various cell/committees for the session 2018-2019.

The coordinator informed the house about the activities done by Alumni association, Parent teachers association and other committees. Various lectures were organized by different committees by eminent personalities of the city on Social Issues and Personality Development.

5. To install three projectors in B.Sc. and M.Sc. Practical Lab of Zoology Department and B.Ed. Department.

The Coordinator informed the house that 2 projects have been purchased and installed in the B.Sc. & M.Sc. Practical Lab of Zoology Department and one old projector has been installed in the room of the B.Ed. department. The house appreciated the efforts as it will help to engage students in a more agile way.

6. To report the achievements of the students in during the session 2018-2019.

The Coordinator placed the record of achievements of students in the college for the session 2018-2019. 2 Ph.D students submitted their thesis, 1 student got registered in Ph.D., 2 Students qualified NET, 1 student qualified Ph.D. entrance exam of H.N.B., 1 student qualified Ph.D. entrance G.K.U, 3 Students qualified GATE, 1 Student qualified JEST & JAM examination, 1 student got selected by ARIOS for summer Research Fellowship Programme, 3 students qualified UTET II Exam, 4 students from B.Ed. department got job in different sectors. Ph.D students participated in National Conferences and presented their paper. The house appreciated the achievements of the students. Collaborated dissertation work of M.Sc. IV Sem. Zoology Students have been done with N^o H.

7. To report the achievements of the Faculty Members

The Coordinator inform the house about the achievements of the faculty for the session 2018-2019. 1 Book Chapter, 10 research papers have been published in different journals by different faculty members. 15 research papers were presented in national/international conference. 4 faculty members participated in Orientation Course, 3 in Refresher Course and successfully completed these courses with Grade-A, 1 faculty member completed short term course on Disaster Management. The House appreciated and motivated these activities and emphasized research related development of the faculty members.

8. To report the uploading of data on AISHE and QCI Portal

The coordinator also informed the house that the data for the session 2018-2019 have been successfully uploaded on the AISHE and QCI Portal.

9. To plant to establish e-learning center in the College Library


The Coordinator informed the house about the planning to establish e-learning center in the Library.

In the end the Coordinator thanked everyone for devoting their valuable time



Dr. Pooja Arora
Coordinator, IQAC

Signature of the IQAC Members present in the meeting:-



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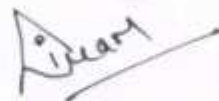
Vivek



R. G.



megha



Rishabh



Mehar



Praveen



Prashant



प्रमोद श्री अग्रवाल