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**Kanahiya Lal D.A.V. (P.G.) College Roorkee**

**Internal Quality Assurance Cell (IQAC)**

**Meeting for Constitution of IQAC for academic Year 2021-22 on**  
**16/11/2021**

A meeting of the IQAC committee for the session 2021-2022 was held today i.e. 16/11/21 at 12:30 pm to nominate other members of IQAC to constitute the Internal Quality Assurance Cell (IQAC) for the session 2021-22 as per NAAC guidelines.

Following members attended the meeting:

Dr. M.P.Singh, Principal & Chairman

Dr. Vandita Srivastava, Coordinator IQAC

Dr. Manoj Kumar Sharma, Co-Convener IQAC

Dr. Arshi Rastogi, Member, Member, Faculty

Dr. Naveen Kumar, Member, Member Faculty

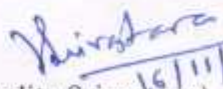
Dr. Kiran Bharti, Member Faculty


As per the NAAC guidelines, the following members were unanimously nominated as members of our college IQAC for the academic year 2021-22.

1. Sh. Raghukul Tilak, Vice President, College Management Committee
2. Dr. Anil Sharma - Alumni Member
3. Sh. Manoj Kumar Sharma - Community Representative (member)
4. Mr. Siddharth Singh - M.Sc. I semester, Chemistry (Student Member)
5. Ms. Sunidhi Chauhan - B.Sc. V Sem, Microbiology (Student Member)
6. Mr. Abhinav Mangai - B.Ed. III Sem. (Student Member)
7. Sh. Jai Kumar Kashyap - Parent, Stakeholder (Member)
8. Sh. Ajay Tyagi - Office representative (Member)

It was also decided that the newly nominated members may be issued letters requesting them to kindly give their consent for the same.

The meeting ended with vote of thanks from the Coordinator, IQAC

  
(Vandita Srivastava)  
Coordinator, IQAC  
16/11/21

  
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**Kanahiya Lal D.A.V. (P.G.) College Roorkee**

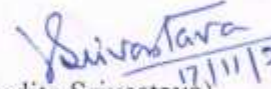
**Internal Quality Assurance Cell (IQAC)**


Dated: November 17, 2021

**Notice**

The first quarterly meeting of IQAC will be held on November 18, 2021 at 10:30 am in the chairmanship of Principal. All members are requested to attend it. The agenda of the meeting are

1. Confirmation of minutes of last IQAC meeting
2. Presentation of report on Affiliation/Admission details
3. Reporting of Conduction of Even Semester Exam (2019-2020) of HNBGU
4. Finalization of B.Sc. III & V sem. Internal Exam.
5. Mentoring of students
6. Report on other activities of the college
7. Any other agenda by the permission of Chair

  
(Vandita Srivastava)  
Coordinator, IQAC

  
Dr. M.P. Singh, Principal & Chairman

Sh. Raghuukul Tilak, Vice President, College Management Committee

Sh. Manoj Sharma – Community representative

Dr. Manoj Kumar Sharma, Co-Convener IQAC

Dr. Arshi Rastogi, Member, Faculty

Dr. Naveen Kumar, Member, Faculty

Dr. Kiran Bharti, Member, Faculty

Sh. Ajay Tyagi – Office representative

Dr. Anil Sharma - Alumni Member

Mr. Siddharth Singh – M.Sc. I semester, Chemistry (Student Member)

Ms. Sunidhi Chauhan– B.Sc. V Sem, Microbiology (Student Member)

Mr. Abhinav Mamgai – B.Ed. III Sem. (Student Member)

Sh. Sh Jai Kumar Kashyap- Parent, Stakeholder (Member)

  
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**Kanahiya Lal D.A.V. (P.G.) College Roorkee**  
**Internal Quality Assurance Cell (IQAC)**

**Minutes of First Quarterly Meeting of IQAC (2021-22)**

Date: November 18, 2021

The first quarterly meeting of IQAC was held today i.e. on November 18, 2021 at 10:30 am. Following members attended the meeting:

Dr. M.P. Singh, Principal & Chairman

Sh. Raghuukul Tilak, Vice President, College Management Committee

Sh. Manoj Sharma – Community representative

Dr. Manoj Kumar Sharma, Co-Convener IQAC

Dr. Arshi Rastogi, Member, Faculty

Dr. Naveen Kumar, Member, Faculty

Dr. Kiran Bharti, Member, Faculty

Sh. Ajay Tyagi – Office representative

Dr. Anil Sharma - Alumni Member

Mr. Siddharth Singh – M.Sc. I semester, Chemistry (Student Member)

Ms. Sunidhi Chauhan – B.Sc. V Sem, Microbiology (Student Member)

Mr. Abhinav Mangai – B.Ed. III Sem. (Student Member)

Sh. Sh. Jai Kumar Kashyap- Parent, Stakeholder (Member)

Dr. Vandita Srivastava  
Meeting started with the welcome of all the members by the IQAC coordinator.

Agenda 1: The minutes of the last meeting were confirmed.

- For the maintenance of building, Convener of maintenance committee told that he would take the necessary action in this regard.
- If, the situation permits, Sports and cultural activities and other extensional activities will be properly organized that assurance was given by the convener, cultural committee.
- To make the N-LIST program facility available to the students, Convener, library committee presented the plan of action for the same. will be provided to the students according to some time-table so that equal opportunity is given to all.

Agenda 2: Presentation of report on Affiliation/Admission details

College has now been affiliated from Sri Dev Suman Uttarakhand University from this year and in that B.Sc. I year is in yearly system and M.Sc. has Semester system. B.Sc. II & III year and M.Sc. II year are from HNBGU. B.Sc. I year, II and III years admissions had been done during the period from 2/9/21 to 30/9/21 and teaching started subsequently. Offline classes started from 11/10/21 following the Govt. order. The admission process of M. Sc./ B.Ed. I sem will be started after the declaration of B.Sc. final results.

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Agenda 3: Reporting of Conduction of Even Semester Exam (2019-2020) of HN BGU  
Conduction of examination of the B.Sc. IV and VI Semesters and M.Sc II sem. Exam (2019-2020) were conducted in the college during 20/8/21 to 8/9/2021 by the HN BG university, Srinagar. Proper implementation of the SOP by Govt. during examination is maintained.

Agenda 4: Finalization of B.Sc. III & V sem. Sessional Exams.

It was discussed in the meeting that the sessional exam of B.Sc. III & V sem. can be conducted in December I or II weeks after nearly 50 days teaching and that the dates of these be finalized in a meeting of HODs with the Principal.

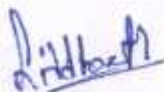
Agenda 5: Mentoring of students

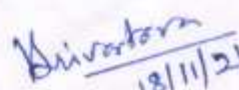
College has an effective Mentoring system for students and it becomes more important to keep mentoring the students and supporting them by giving valuable advice and emotional support following lockdown period both in online as well as offline mode. For this 2 or 3 teachers are allotted one class/section to maintain specified student-teacher ratio and they are advised to solve the problems of the students of the class assigned as previous years.

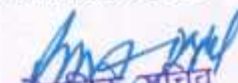
Agenda 6: Reporting of Other Activities of the college till date

- Vaccination camp was organized on 10/8/21 by the district administration to vaccinate students and faculty.
- Independence Day & Gandhi Jayanti celebrations
- Rai Sahib Kanahiya Lal Jayanti was celebrated on 30/8/21
- 75 NCC cadets participated in Clean Ganga drive under "Puneet Sagar Abhiyan" on 29<sup>th</sup> September, 2021 and took oath not to use plastic bags or containers under the leadership of NCC officer
- NCC cadets participated in "RUN FOR UNITY" on the occasion of Sardar Patel Birthday on 31/10/21 along with Principal and other faculty members.
- Motivational & Entrepreneurship in Career Development Series lecture on 18/12/21 by Vikrant Vashist, MMU, Haryana
- Blood group determination of students was done on Blood Donation Day 1/10/2021 by the NSS unit of college.

Meeting ended with the vote of thanks to all members present by the Coordinator IQAC.



  
(Vandita Srivastava)  
Coordinator, IQAC

  
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**Kanahiya Lal D.A.V. (P.G.) College Roorkee**  
**Internal Quality Assurance Cell (IQAC)**

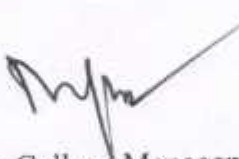
**Dated 16/2/2022**


**Notice**

The Second meeting of IQAC will be held on February 18, 2022 at 11 am in the chairman of Principal Dr. M. P. Singh. All members are requested to attend it. The agenda of the meeting are


1. Confirmation of the minutes of last IQAC meeting held on 18/11/21.
2. Informing about University toppers from College
3. Repair/renovation work progress
4. Participation of Faculty & Staff in the Assembly Elections
5. Any other agenda by the permission of Chair


  
(Vandita Srivastava)  
Coordinator, IQAC


Dr. M.P.Singh, Principal & Chairman 


Sh. Raghukul Tilak, Vice President, College Management Committee 

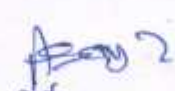
Sh. Manoj Sharma – Community representative 


Dr. Manoj Kumar Sharma, Co-Convener IQAC 

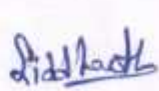
Dr. Arshi Rastogi, Member, Faculty 

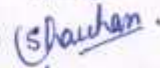
Dr. Naveen Kumar, Member, Faculty 

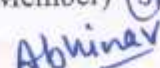
Dr. Kiran Bharti, Member, Faculty 

Sh. Ajay Tyagi – Office representative 

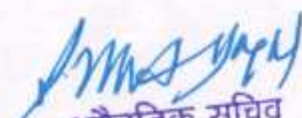
Dr. Anil Sharma - Alumni Member 

Mr. Siddharth Singh – M.Sc. I semester, Chemistry (Student Member) 

Ms. Sunidhi Chauhan– B.Sc. V Sem, Microbiology (Student Member) 

Mr. Abhinav Mamgai – B.Ed. III Sem. (Student Member) 

Sh. Sh Jai Kumar Kashyap- Parent, Stakeholder (Member)

  
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**Kanahiya Lal D.A.V. (P.G.) College Roorkee**  
**Internal Quality Assurance Cell (IQAC)**

**Minutes of Second Meeting of IQAC Held on February 18, 2022**

The second meeting of the IQAC for the session 2021-2022 was held today i.e. 18/2/18 at 11 am. Following members attended the meeting

Dr. M.P.Singh, Principal & Chairman

Sh. Raghukul Tilak, Vice President, College Management Committee

Sh. Manoj Sharma – Community representative

Dr. Manoj Kumar Sharma, Co-Convenor IQAC

Dr. Arshi Rastogi, Member, Faculty

Dr. Naveen Kumar, Member, Faculty

Dr. Kiran Bharti, Member, Faculty

Sh. Ajay Tyagi – Office representative

Dr. Anil Sharma - Alumni Member

Mr. Siddharth Singh – M.Sc. I semester, Chemistry (Student Member)

Ms. Sunidhi Chauhan– B.Sc. V Sem, Microbiology (Student Member)

Mr. Abhinav Mangai – B.Ed. III Sem. (Student Member)

Sh. Sh Jai Kumar Kashyap- Parent, Stakeholder (Member)

Dr. Vandita Srivastava

The agenda of the meeting are

1. Confirmation of the minutes of last IQAC meeting held on 18/11/21.
2. Informing about University Toppers from our College  
Principal informed that it is a proud moment for the college that 3 our M.Sc. students are university toppers -Ms. Mudrika Verma (physics), Ms. Adiba Zainab (Zoology) and Megha Tripathi (Botany)
3. Construction work Progress  
It was informed by the Convener of maintenance committee that the repair/renovation work to be done had been approved by maintenance committee with the comment that the urgent work be done with priority and the work is in progress accordingly.
4. Participation of Faculty & Staff in the Assembly Elections

  
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The faculty and staff members have actively participated in the Assembly elections 2022 held on February 14, 2022 at all levels (Sector Magistrate, Presiding officer, Polling officer etc.) during Jan.-Feb, 2022

5. Activities of B.Ed. department:

Department of Teacher education has started e-publication of its Departmental Magazine "Naya Shitij" with the magazine for Batch 2019-21. B.Ed. III sem. students of batch 2020-22 are currently doing internship of 16 weeks starting from Dec. 21/2021 in various schools which will enhance their qualities and capabilities as teachers.

4. Odd semester theory exams of B.Sc. III & V sem.

Odd semester theory exams of B.Sc. III & V sem. of HN BGU are scheduled from 20/2/22 to 4/4/22 while the B.Sc. I year and M.Sc. I sem.(SDSUV) teaching will continue.

Meeting ended with the vote of thanks to all members present by the Coordinator IQAC.



  
(Vandita Srivastava)  
Coordinator, IQAC

  
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**Kanahiya Lal D.A.V. (P.G.) College Roorkee**  
**Internal Quality Assurance Cell (IQAC)**

Dated: March 26, 2022


**Notice**

The III meeting of IQAC will be held on March 28, 2022 at 11:30 am in IQAC office. All members are requested to attend it. The agenda of the meeting will be

1. Need of Industry and College Partnership
2. Encouragement to students to develop research aptitude.
3. Mentoring of students during exams.
4. Any other agenda by the permission of Chair


  
(Vandita Srivastava)  
Coordinator, IQAC


Dr. M.P. Singh, Principal & Chairman 

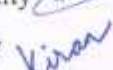
Sh. Raghukul Tilak, Vice President, College Management Committee 


Sh. Manoj Sharma – Community representative 

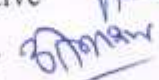
Dr. Manoj Kumar Sharma, Co-Convener IQAC 

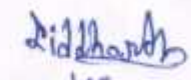
Dr. Arshi Rastogi, Member, Faculty 

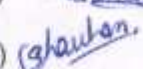
Dr. Naveen Kumar, Member, Faculty 

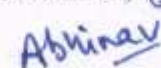
Dr. Kiran Bharti, Member, Faculty 

Sh. Ajay Tyagi – Office representative 


Dr. Anil Sharma - Alumni Member 

Mr. Siddharth Singh – M.Sc. I semester, Chemistry (Student Member) 

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Sh. Sh Jai Kumar Kashyap- Parent, Stakeholder (Member)

  
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**Kanahiya Lal D.A.V. (P.G.) College Roorkee**  
**Internal Quality Assurance Cell (IQAC)**

**Minutes of Third Meeting of IQAC Held on March 28, 2022**

The third meeting of the IQAC for the session 2021-2022 was held today i.e. on 28/3/21 at 11 am. Following members were present in the meeting-

Dr. M.P.Singh, Principal & Chairman

Sh. Raghukul Tilak, Vice President, College Management Committee

Sh. Manoj Sharma – Community representative

Dr. Manoj Kumar Sharma, Co-Convenor IQAC

Dr. Arshi Rastogi, Member, Faculty

Dr. Naveen Kumar, Member, Faculty

Dr. Kiran Bharti, Member, Faculty

Sh. Ajay Tyagi – Office representative

Dr. Anil Sharma - Alumni Member

Mr. Siddharth Singh – M.Sc. I semester, Chemistry (Student Member)

Ms. Sunidhi Chauhan– B.Sc. V Sem, Microbiology (Student Member)

Mr. Abhinav Mamgai – B.Ed. III Sem. (Student Member)

Sh. Sh Jai Kumar Kashyap- Parent, Stakeholder (Member)

Dr. Vandita Srivastava


The agenda discussed in the meeting are

The minutes of last meeting were confirmed.

1. Need of Industry and College Partnership

It was discussed in the meeting that a collaboration with nearby industries is urgent need to provide our students better job opportunity & make them well-skilled youth. Industrial visits should also be arranged at least once a year by different departments. Our alumni and community representatives can play a vital role in building the partnerships.

2. Encouragement to students to develop research aptitude

  
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- The coordinator, IQAC floated an idea for developing research aptitude in students. They should be given a survey based problem. In it they will collect the data and analysis it by some mathematical tool and get the result. This can even be done at the B.Sc. level also.

- Internships at various Institutes

We are lucky to have institutes like IIT, NIH and CBRI of repute where the meritorious students can apply for internships. The students can be benefitted by visits to various departments, and lectures by eminent personalities.

It was informed by the coordinator that last year, 3 of our students (2 B.Sc. & 1 M.Sc.) were got selected for an online internship course of 8 weeks organized by HNBGU. After that they were able to publish their papers in journal on the problems they were working during internship. Actually, while applying they had to write a project/problem on which they wanted to work.

This practice already exists in our college. We have to give more emphasis on it so that all the departments are involved in such activities.

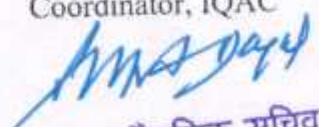
### 3. Mentoring of students during exams

Mentoring of students is continued during exam as well. Students can contact their mentors on whatsapp or by personally meeting and discuss their problems.

The meeting ended with vote of thanks by the Coordinator



  
(Vandita Srivastava)  
Coordinator, IQAC

  
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के. एल. डी. ए. वी. (पी. जी.) कॉलेज  
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**Kanahiya Lal D.A.V. (P.G.) College Roorkee**  
**Internal Quality Assurance Cell (IQAC)**

**Dated: April 30, 2022**

**Notice**

The IV meeting of IQAC will be held on May 2, 2022 at 12:00 noon in the chairpersonship of Principal Dr. Yashoda Mittal.

All the members of IQAC are invited to attend the meeting. The agenda of the meeting will be

1. Confirmation of minutes of last meeting.
2. Review of construction/renovation work
3. Reporting of Achievements of college in the session 2021-22
4. Any other agenda by the permission of Chair.

*Vandita Srivastava*  
30/4/22  
(Vandita Srivastava)  
Coordinator, IQAC

Dr. M.P.Singh, Principal & Chairman *M.P. Singh*

Sh. Raghukul Tilak, Vice President, College Management Committee *RK*

Sh. Manoj Sharma – Community representative *Manoj Sharma*

Dr. Manoj Kumar Sharma, Co-Convener IQAC *Manoj Kumar*

Dr. Arshi Rastogi, Member, Faculty *Arshi Rastogi*

Dr. Naveen Kumar, Member, Faculty *Naveen Kumar*

Dr. Kiran Bharti, Member, Faculty *Kiran Bharti*

Sh. Ajay Tyagi – Office representative *Ajay Tyagi*

Dr. Anil Sharma - Alumni Member *Anil Sharma*

Mr. Siddhartha Singh – M.Sc. I semester, Chemistry (Student Member) *Siddhartha Singh*

Ms. Sunidhi Chauhan– B.Sc. V Sem, Microbiology (Student Member) *Sunidhi Chauhan*

Mr. Abhinav Mamgai – B.Ed. III Sem. (Student Member) *Abhinav Mamgai*

Sh. Sh Jai Kumar Kashyap- Parent, Stakeholder (Member)

*Yashoda Mittal*  
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### Minutes of fourth Meeting of IQAC Held on May 2, 2022

The fourth meeting of IQAC was held today, on May 2, 2022 at 12:00 noon. Following members attended the meeting

Dr. M.P.Singh, Principal & Chairman

Sh. Raghukul Tilak, Vice President, College Management Committee

Sh. Manoj Sharma – Community representative

Dr. Manoj Kumar Sharma, Co-Convener IQAC

Dr. Arshi Rastogi, Member, Faculty

Dr. Naveen Kumar, Member, Faculty

Dr. Kiran Bharti, Member, Faculty

Sh. Ajay Tyagi – Office representative

Dr. Anil Sharma - Alumni Member

Mr. Siddharth Singh – M.Sc. I semester, Chemistry (Student Member)

Ms. Sunidhi Chauhan – B.Sc. V Sem, Microbiology (Student Member)

Mr. Abhinav Mangai – B.Ed. III Sem. (Student Member)

Sh. Sh Jai Kumar Kashyap- Parent, Stakeholder (Member)

Dr. Vandita Eivastara

Meeting started with the welcome address by Coordinator IQAC

1. The minutes of last meeting were confirmed.
2. Following construction/renovation/repair work done
  - Toilets renovation in Chemistry dept, physics dept. NCC room
  - New Toilet construction in HOD, Botany room
  - Stair repair/renovation in B.Ed.Pending work (to be done in next year)
  - Construction of Toilet in Physics & Zoology department
  - NCC room Renovation
3. To aware the students to avail the benefits of government run schemes of scholarships & fee concession by college for under-privileged and meritorious students

#### **Other Achievements of College**

- This year one of our Ph.D. students Mr. Vikas received Ph.D. degree in Botany.

*[Signature]*  
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- 3 of our students have successfully completed the online Internship Program organized by IIC, HNB Garhwal university, Srinagar. Sapan Kumar, Arin Gaur of B.Sc. and Mudrika Verma of M.Sc. Physics.
- Ms. Mudrika Verma, M.Sc. (Physics) student received cash prize of Rs. 5000/- in a short film Competition organized by Uttarakhand State AIDS control Board. The students' results have been found 100% in MSc. and B.Ed. and around 95% in B.Sc. Three of our M.Sc. students are university toppers -Ms. Mudrika Verma (physics), Ms. Adiba Zainab (Zoology) and Megha Tripathi (Botany)
- Faculty members have attended conferences and presented papers and have published papers in journals, books and chapters in edited books.
- This year 5 faculty members attended the Faculty Development Program (FDP)/Refresher Course (RC)/short Term Courses (STC) for quality enhancement in teaching and research.
- Like previous of many students qualified various competitive examinations such as GATE, NET, JAM etc.
- Dr. Manoj Kumar Sharma has been appointed member of Academic Council Member of SDSUV.

#### Plan for Next session

To start Canteen in the college premises  
 To complete the remaining maintenance & construction work  
 To work for Industry-college partnership for internships & field visits  
 To organize Invited lectures by scientists / academicians from various institutes  
 To encourage students to take up research and find solutions for the day-to-day problems like pollution

The meeting concluded with vote of thanks for the Coordinator.

*Vandita Srivastava*  
 2/5/22  
 (Vandita Srivastava)  
 Coordinator, IQAC

*Ms. Jay*  
 अवैतनिक सचिव  
 के. एल. डी. ए. वी. (पी. जी.) कॉलेज  
 रुड़की